



SCA Board Meets - October 9, 2018

Major Change coming to Saskatchewan Camps Association

Greetings from myself as President and your SCA Board of Directors. There is change in the air, not only that winter is moving into Saskatchewan, but change in your Association is happening at a quick pace.

The board meeting held in Saskatoon saw changes on the Board of Directors and 10 Camps will be Accredited from the 2018 visits.

Major Announcement:

The SCA Board announces our Executive Director of 18 years, Donna Wilkinson tendered her resignation effective December 31, 2018.

Donna has been our mainstay as the Executive Director and will be missed dearly, although, she has said she would help as one of the SCA High Five Instructor and or as a general volunteer.

Donna has held many positions in the Saskatchewan camps circles over the years. Camp Director and has achieved the certification as a Canadian Camping Association Camp Director Instructor Trainer . Has held various positions on the SCA Board of Directors as several years as President and served as President of the Canadian Camping Association. She is a High Five Instructor Trainer, and has been the SCA representative at the CCA Board Table for many years.

Donna has been a rock for SCA and keeping Camps informed and a champion of the Standards and Accreditation program in the Province. Words cannot express gratitude, but thank you for your long and outstanding Service.

Special points of interest:

- Annual General Meeting Held.
- Search for Executive Director.
- ED Job Posting
- Camps are a "Life Necessity".

Search for Executive Director

The Saskatchewan Camps Association is inviting qualified applicants for the Full time equivalent position of Executive Director . Please watch the website or job posting boards for job description. Please forward your application and CV to:

David Godwin, SCA President

PO Box 8862 Saskatoon, SK. S7K 6S6 or Email: drifter@sasktel.net

Application or information Deadline is 5:00 PM CST, December 7,



Review of SCA Standards and Accreditation— Workshop

The Saskatchewan Camps Association is proud to announce that a review workshop will be facilitated by Canadian Camping Association President Stephane Richard for the SCA Standards and Accreditation Program on;

Saturday, December 15, 2018

10:00 AM to 4:00 PM

Travelodge Hotel

106 Circle Drive West Saskatoon, SK.

The SCA Board also welcomes Camp Board Members and Senior Camp Personnel to the workshop.

Please email: info@saskcamps.ca to register.

SCA is a proud member of the



Canadian Camping Association
Association des camps du Canada

Your Saskatchewan Camping Association needs your input and your support to continue to Advocate, provide Standards & Accreditation, Training, and provide connections to the Canadian Camping and International Camping scene on your behalf. Get involved as we are looking to fill some Board of Director and Committee positions.

Research proved that camp provides development in five key areas:



Social integration and citizenship

Access to a wider social network with closer bonds to more friends and/or staff and with other camp alumni through shared experiences



Environmental awareness

Leads a more environmentally sustainable lifestyle, reduces ecological footprint, and encourages environmental responsibility



Attitudes towards physical activity

Participates in more physical activities within home, school, and community contexts



Emotional intelligence

More balanced and self-aware, thereby capable of empathy and relating to others on an emotional level



Self-confidence and personal development

More flexible, resourceful, and self-aware, thereby better able to deal with life's challenges

If you wish to contribute to the SCA newsletter please send your information to drifter@sasktel.net



THE SASKATCHEWAN CAMPS ASSOCIATION Inc.

Revised Nov. 20, 2018

The Saskatchewan Camps Association is a dynamic. Volunteer driven organization committed to promoting, enriching and encouraging the development of quality organized camps for all Saskatchewan people through leadership, advocacy, and provision of services. We are now accepting application for the following position: **EXECUTIVE DIRECTOR.**

DEFINITION:

This position coordinates, facilitates, and directs the day to day operations of the Association. The Executive Director is accountable to the Board of Directors for the effective efficient management of the Association.

TYPICAL DUTIES:

1. Coordinates all programs and services and provides administrative direction to ensure the organization operates in accordance with the policies, procedures and direction established by the Board of Directors.
2. Recruits, directs, supervises, schedules, trains, develops, and evaluates the performance of contract and project staff on a regular basis.
3. Coordinates the preparation and monitoring of the budget in consultation with the Director of Finance.
4. Represents the Association on committees and projects with allied agencies and other stakeholders as directed by the Board of Directors.
5. Negotiates partnerships, co-sponsorship arrangements with other agencies for approval by the Board of Directors to provide a wide variety of programs and services to the membership.
6. Coordinates administrative services when require for all core committees and ad hoc committees established by the Board of Directors.
7. Coordinates and facilitates participation processes with the membership and other agencies to ensure programs a service of the Association is meeting the needs of the membership.
8. Prepares on a regular basis, reports to the Board of Directors on concerns / comments from the membership and committees regarding desired results, causes for variance regarding programs and services, plans, prioritises, policies initiated by the Association.
9. Provides interpretations on Association polices and procedures for the membership, public, and other staff as it pertains to programs and series provided by the Association.

10. Assist the Board with the function of planning fund raising initiatives to ensure the planned results are in harmony with vision, mission, core values and long-term strategy of the Association.
11. Performs other related duties as assigned by the Board of Directors.

KNOWLEDGE, ABILITIES AND SKILLS:

- Extensive experience and knowledge of the organized camps movement in Saskatchewan, Canada and/or internationally.
- Knowledge of the theory and philosophy of sport, culture and recreation program planning.
- Knowledge of research, evaluation principles, and methods and how to apply in program design and delivery.
- Demonstrated leadership skills including program planning, management reporting, and organizing, appraising performance, scheduling activities, time management, and recruiting.
- Demonstrated leadership skills in facilitating groups, team building, group dynamics, and training staff/volunteers.
- Demonstrated computer skill in word processing, spreadsheets, data bases (Access & Podio), desktop publishing, marketing and social media skills, and. E.g. google docs.
- Experience working with volunteers, and non-profit organizations to provide leadership and empowerment to achieve results through volunteers.
- Ability to express ideas and concepts effectively orally and in writing to a variety of audiences.
- Ability to develop and maintain effective working relationship with staff, peers, volunteers and allied agencies.
- Ability to negotiate win-win agreements using problem solving, consensus building, stakeholder participation, and dialogue.
- Ability to gather reliable, timely information on issues, trends, membership needs, analyze and develop conclusions.
- Ability to be accountable for personal performance and the performance of volunteer committees.

EDUCATION, TRAINING, AND EXPERIENCE REQUIREMENTS:

- Post-Secondary Education, or a degree in Recreation Administration, Business Administration, or Education is preferred.
- A two-year recreation diploma plus two-years or more of progressive experience in organized camps or related recreation experiences may be considered.
- Must be able to provide own vehicle and drivers abstract.
- Job status is at full-time or may consider alternatives. Flexibility is expected in terms of time commitment to this job. Sometimes of the year (May through August) will demand more effort, while other times less. Minimum 3 weeks holidays work into remuneration over the year. Salary: \$ 41,776.00 / per annum.
- Currently there is no other benefit package established.
Applications are to be sent to:
Saskatchewan Camps Association, c/o David Godwin, SCA President,
PO Box 8862, Saskatoon, SK. S7K 6S6 or drifter@sasktel.net;

Application Deadline: Applications must be post marked no later than December 7th and emails must be forwarded by 5:00 PM CST, December 7th, 2018.